MITEL 5330e SIP PHONE

NOTE: For more information about other features and applications on your 5330e SIP Phone, refer to 5320e/*5330e/5340e SIP Phone User Guide* located at www.mitel.com, or contact your Administrator.

❶	Display	Speaker
❷	Ring/Message Indicator	Mute
❸	Volume, Speaker/Mute Controls	Menu
❹	Fixed Function Keys	Cancel
❺	Keypad	Redial
❻	Page Navigation Keys	Hold
❼	Personal Keys	Transfer/Conference
❽	Speaker	Message
❾	Handset	

[1] Brightness Control is available on backlit display models only.

Make a Call
❾ Lift the handset OR

❸ Press 🔊 .

❺ Dial the number OR

❼ Press a **Speed Call** key OR

❹ Press 123↩ OR

❺ Dial the prefix for external calls (e.g. 0) and the number.

Answer a Call
❾ Lift the handset OR

❸ Press 🔊 , and begin speaking.

End a Call
❹ Press ⊗ OR

❾ Replace the handset.

Place a Call on Hold
❹ Press ⌂📞 . The line key flashes.

❾ Replace the handset if necessary.

Retrieve a Call from Hold
❾ Lift the handset OR

❸ Press 🔊 .

❼ Press the flashing line key.

Retrieve a Message
❹ Press ✉ . It flashes when a message is waiting.
Follow the voice mail prompts to retrieve your message.

Transfer a Call
❹ Press ↗|☊ .
Dial the number. Wait for an answer.
Hang up OR announce the transfer and then hang up.

Conference a Call
❹ Press ↗|☊ .

❺ Dial the number. Wait for an answer.

❹ Press ↗|☊ .

Program a Speed Call
Speed Call can only be programmed on SIP phones via the Web Configuration Tool.

Adjust Volume Levels
Adjust ringer volume while the phone is ringing. Adjust handset or speaker volume while using the handset or speaker.

❸ Press ⌃ repeatedly to raise the volume OR
⌄ repeatedly to lower the volume.

❸ Press 🎤 to mute your microphone.